

C/WLEPC

Cabell/Wayne Local Emergency Planning Committee

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MINUTES

April 21, 2011

Cabell County Commission Chambers

Huntington, WV

1:00 P.M.

Members Present: Mickey Plymale, Wayne County Health Dept.
Rhonda Montanez, Cabell County Commission
Bill Willis, Wayne County 911
Dan Nicholson, VA Medical Center
Steve Murray, CCEMS
Gordon Merry, CCEMS
Michael Tatum, CCERC
Linda Holmes, CSX Transportation
Jack Vital, St. Mary's Hospital

Others Present: C. Creig Moore, City of Huntington, Fire Dept.
Brian Grieco, City of Huntington, Fire Marshall

Meeting was called to order at 1:00 pm, by Mickey Plymale, Chairman.

Motion was made by Dan Nicholson and seconded by Gordon Merry, to approve the February 2, 2011 Regular C/WLEPC minutes. Motion carried.

Motion was made by Gordon Merry and seconded by Linda Holmes, to accept the Financial Report as given by Rhonda Montanez. Motion carried.

Review Status of all Current Grants - Gordon Merry presented an emergency flier he received from creativeproductsource.com. The fliers contain responses of "OK" on one side and "HELP" on the other, and outline instructions for certain types of preparedness and can be displayed in the windows of vehicles, homes or businesses in the event of an emergency. After discussion, Linda Holmes made a motion to use the warning signs, at a cost per copy of \$1.49, and is to be paid for from the 2010 SERC Grant Fund. Gordon Merry seconded the motion, adding it would be okay to use these funds, unless it was determined the money could be better utilized for something else. Motion carried.

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Nominating Committee Report – Gordon Merry reported, and recommended the committee remain the same. After discussion, Mickey Plymale, Chairman, agreed to make no changes to the committee at this time.

Election of C/WLEPC Officers – It was the recommendation by the Nominating Committee to leave the C/WLEPC officers the same. Linda Holmes made a motion and Dan Nicholson seconded the motion, to leave the current officers as is for one more year. Motion carried.

Reports of Standing Sub-Committees; Area Shelter Planning Committee – Mickey Plymale reported the money has been approved for the new registry system, but at this time the funds are held up. It is the hope to create a resource list for the different agencies. He reported the State of Kansas is currently using this and is working well for them. It was suggested that someone from Cabell or Wayne County be assigned to verify any information as received for inputting, as well as, setting up the system to generate an automatic reminder for any changes. The need for a point of contact was suggested; maybe go out or hold a fair to let everyone know it's available. It was then discussed to possibly utilize a resource list and/or make it available to first responders and the community. The responders can tell what the patient (caller) has going on health wise before they even reach the patient. Overall, we need ideas to get the information out!

Any Other Business - It was requested that the secretary provide CD copies of the 2010 Emergency Response Plan to Gordon Merry, Missi Savage, Bill Willis, Chief Moore, Jack Vital and Dan Nicholson.

The Chair introduced copies of the VA Medical Centers Hazard Vulnerability Assessments, as well as for St. Mary's Medical Center and Cabell Huntington Hospital, for anyone to view, and made them a matter of record.

Mickey Plymale will get a couple of recommendations from Gordon Merry for a vendor qualified to update the LEPC's Emergency Response Plan, insuring it to be in NIMS Compliance. After discussion, Jack Vital made a motion and Bill Willis seconded the motion, to allow Mickey Plymale to do a preliminary research to look at two vendors for the purpose of updating the LEPC's Emergency Response Plan, at a price not to exceed \$6,000.00. Motion carried.

There being no further business, the meeting adjourned at 1:47 PM.

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AGENDA

June 6, 2011

**Cabell County Commission Chambers
750 5th Avenue – Suite 300
Huntington, WV
1:00 P.M.**

- 1. Call to Order – Mickey Plymale, Ch.**
- 2. Approval of the Minutes of the April 21, 2011 - C/WLEPC Meeting – Mickey Plymale, Ch.**
- 3. Financial Status Report – Rhonda Montanez, Sec./Treas. - C/WLEPC**
- 4. Nominating Committee Report**
- 5. Review Status of all Current Grants**
- 6. Reports of Standing Sub-Committees**
 - a. Drill Planning – Andy Watson, Ch**
 - b. Area Shelter Planning Committee, Mickey Plymale, Ch.**
- 7. Report on Cabell/Wayne Homeland Security Committee Meeting – Gordon Merry**
- 8. Any Other Business – Mickey Plymale, Ch.**
- 9. Adjournment**

