

# C/WLEPC

**Cabell/Wayne Local Emergency Planning Committee**

**750 5<sup>th</sup> Avenue – Suite 300**

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## **MINUTES**

**August 10, 2011**

**Cabell County Commission Chambers**

**Huntington, WV**

**1:00 P.M.**

Members Present:        Andy Watson, St. Mary's Medical Center  
Rhonda Montanez, Cabell County Commission  
Dan Nicholson, VA Medical Center  
Steve Murray, CCEMS  
Kevin Price, Tri-State Airport  
Elizabeth Ayers, Cabell Htgn. Health Dept.  
Larry Lake, Ashland Chemical  
A. G. Merry, CCEMS  
Jerry Beckett, CCEMS  
Randy Ash, River Park Hospital

Others Present:        C. Creig Moore, City of Huntington Fire Department  
Brian Grieco, City of Huntington Fire Department  
Brian Kelly, U.S. EPA

Meeting was called to order at 1:00 pm, by Andy Watson, Co-Chair.

Motion was made by Gordon Merry and seconded by Elizabeth Ayers, to approve the June 6, 2011 Regular C/WLEPC minutes. Motion carried.

Motion was made by Gordon Merry and seconded by Kevin Price, to accept the Financial Report as given by Rhonda Montanez. Motion carried.

**Nominating Committee Report** – Nothing to report.

Gordon Merry reported that a group made up of C/WLEPC members, met with Tammy Waldroup, of Waldroup Sommer and Associates, to discuss the draft they prepared of the 2011 Emergency Response Plan (ERP). After discussion, it was decided that an updated copy will be submitted to Bob Kelly, of the EPA, for final review and comments before the plan's final submission.

After further discussion, Gordon Merry made a motion to use the carryover of \$1,000.00 from the 2010 SERC Grant money, towards payment to Waldroup for the update of our 2012 Emergency Response Plan. Kevin Price seconded the motion and the vote was unanimous.

**Reports of Standing Sub-Committees** – Drill Planning Report. Gordon said everyone is working hard on bringing people together for the community disaster drill planned for August, 20<sup>th</sup>. Bob Kelly said he is putting the minute by minute measles plan together, and hopes to have it together for Andy by tomorrow night. He asked that anyone with comments or suggestions have them to him by no later than next Tuesday, August 16<sup>th</sup>.

Discussion followed, regarding a keyword being established, in the event something REALLY happens during the drill. It was decided the 'KEYWORD' would be **"REAL WORLD"**.

**Report on Cabell/Wayne Homeland Security Committee Meeting** - Nothing to report, but Gordon Merry reminded everyone that the 2011 SERC Conference was coming up soon, on September 12-14, 2011, at Canaan Valley State Park. Also, the State EPA Conference will be held in October, 2011, in Pittsburgh. Further information will be made available as we get it.

Several members asked if anyone was going to the conference. Jerry Beckett stated he is planning on going. All agreed it would be a good idea to have the LEPC help fund someone going to the SERC Conference. After discussion, a motion was made by Kevin Price and seconded by Elizabeth Ayers, to reimburse Jerry Beckett for his expenses to attend the 2011 SERC Conference in September, 2011. The vote was unanimous, with the exception of Gordon Merry abstaining, as Jerry is currently an employee of his.

Andy gave everyone a breakdown of the time frame for the drill, and where and when the evaluators, controllers, LEPC Drill Committee, victims, etc. will meet. The safety briefing will take place at the staging area at Ona Elementary. Bob Kelly said he would help out, by providing two (2) traffic signs.

Andy stated she has ordered 150 T-shirts at \$8.00 each, and they should be ready for pickup by Friday.

**Area Shelter Planning Committee** - Elizabeth Ayers stated that the special needs registry is up and running. The Wayne County Health Department will host the registry and will start working with EMS and local fire agencies. Fliers will be prepared to let people know how/what to do to get on the registry. Once registered, they will have to contact the health department to make changes to their information. It is noted that the website is [www.helpmewv.org](http://www.helpmewv.org) and people can register as an individual or as a facility. The registry is strictly voluntary.

**Report on Cabell/Wayne Homeland Security Committee Meeting** – Gordon Merry and Jerry Beckett reported the demonstrations are on the website, and they are going to try to have a speaker at each meeting. The City of Huntington Sanitary Board, will give a demonstration and will go over the issues, because the sewers and storm drains are combined and if we do have an incident, the waste will go into the river.

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**Other Business** – Larry Lake asked about the advertisement of our public meeting in October. After discussion, the secretary will go back and check previous records and determine what and when something is to be done.

Bob Kelly mentioned that the EPA is currently in town doing a removal and clean-up now at Coyne Textile on Vernon Street, in Huntington.

Rhonda Montanez stated that we desperately need to update the LEPC's member list. Jerry Beckett stated he also needs everyone's ICS training, and how many active members we currently have. Updated information will insure we are in NIMS compliance and will allow us to start applying for federal money for training, etc. Also, noted is that everyone's email address needs updated as well. After discussion, it was decided a list will be provided at the next LEPC meeting for all to look at.

Table Top Drill – is forth coming.

There being no further business, the meeting adjourned at 1:37PM.

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## **AGENDA**

**October 12, 2011**  
**Cabell County Commission Chambers**  
**750 5<sup>th</sup> Avenue – Suite 300**  
**Huntington, WV**  
**1:00 P.M.**

- 1. Call to Order – Mickey Plymale, Ch.**
- 2. Approval of the Minutes of the August 10, 2011 - C/WLEPC Meeting – Mickey Plymale, Ch.**
- 3. Financial Status Report – Rhonda VanOoteghem, Sec./Treas. - C/WLEPC**
- 4. Nominating Committee Report**
- 5. Review Status of all Current Grants**
- 6. Reports of Standing Sub-Committees**
  - a. Drill Planning – Andy Watson, Ch**
  - b. Area Shelter Planning Committee, Mickey Plymale, Ch.**
- 7. Report on Cabell/Wayne Homeland Security Committee Meeting – Gordon Merry**
- 8. Any Other Business – Mickey Plymale, Ch.**
- 9. Adjournment**

